

Data Protection – Privacy Notice

The Novum Trust (“the Trust”) will be a "controller" of personal information provided to us by (i) individuals who represent organisations which apply for funding and/or are granted funding by the Trust (ii) individuals who are identified by organisations in (i) in support of their application for funding.

We will collect, store and use the personal information provided to us during the course of the grant application, award and monitoring process concerned.

Information may be processed by Blair Cadell Solicitors, The Church of Scotland Investors Trust, or other approved parties during the course of the grant application, award and monitoring process concerned.

We need to collect and process this personal information (a) so that we can conduct our services, (b) in pursuit of our legitimate interests, and (c) where we are under a legal obligation to do so.

Clients and third parties connected with clients have a right to request access to the personal information that we hold, to have any incorrect or incomplete personal information rectified, to request that we restrict the processing of personal information for specific purposes, and/or to request us to delete personal information that we hold.

Requests should be made in writing to the Applications Secretary as identified on the Trust website, emailing contact@novumtrust.org.uk or by writing to The Novum Trust, c/o Church of Scotland, 121 George Street, Edinburgh. Any requests received by us will be considered under applicable data protection legislation. If dissatisfied, individuals representing or identified by applicants have a right to raise a complaint with the Information Commissioner's Office at www.ico.org.uk.

Further information, including this Privacy Notice statement can be found by visiting our website at www.novumtrust.org.uk, or supplied in hard copy on request.